

**YOUR COMMUNITY FOUNDATION OF  
NORTH CENTRAL WEST VIRGINIA, INC.**

**AUDITED FINANCIAL STATEMENTS**

**DECEMBER 31, 2019 AND 2018**

H. A. Ruckle, CPA  
4207 Persimmon Woods Dr.  
Morgantown, WV 26508

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

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**INDEPENDENT AUDITOR'S REPORT**

To the Board of  
**Your Community Foundation of  
North Central West Virginia, Inc.**  
Morgantown, WV 26505

I have audited the accompanying financial statements of **Your Community Foundation of North Central West Virginia, Inc.** (a not-for-profit organization), which comprise the statements of financial position as of December 31, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Opinion**

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **Your Community Foundation of North Central West Virginia, Inc.** as of December 31, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Correction of an Error**

As discussed in Note 15, a contribution in transit was inadvertently omitted from the financial statements as of, and for the year ending December 31, 2018. Accordingly, adjustments have been made to the statements of financial position and activities as of, and for the year ending December 31, 2018 to correct the error. My opinion is not modified with respect to this matter.

 H.A. Ruckle, CPA

August 11, 2020

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**STATEMENTS OF FINANCIAL POSITION**

**December 31, 2019 and 2018**

<b>ASSETS</b>		
	<b>2019</b>	<b>2018</b>
<b>Current assets</b>		
Cash and cash equivalents	\$ 55,579	\$ 81,665
Administrative fees receivable	54,863	50,650
Grants receivable	10,000	10,000
Student loans receivable, net of \$172,055 and \$197,027 allowance at December 31, 2019 and 2018, respectively.	172,055	197,026
Investments, at fair value	16,725,733	14,019,969
Total current assets	17,018,230	14,359,310
<b>Property and equipment</b>		
Land	98,000	98,000
Buildings and improvements	972,079	972,079
Office furniture and equipment	6,987	12,676
Less: accumulated depreciation	(337,455)	(317,202)
Net property and equipment	739,611	765,553
<b>Other assets</b>		
Promises to give	740,738	-
Total assets	<u>\$ 18,498,579</u>	<u>\$ 15,124,863</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current liabilities</b>		
Accounts payable and accrued expenses	\$ 8,969	\$ 14,541
Note payable - current portion	6,257	6,043
Agency endowments	2,100,753	1,811,901
Total current liabilities	2,115,979	1,832,485
<b>Long-term liabilities</b>		
Note payable - net of current portion	41,732	47,966
Total long-term liabilities	41,732	47,966
Total liabilities	2,157,711	1,880,451
<b>Net assets</b>		
Net assets without donor restrictions	1,104,746	981,732
Net assets with donor restrictions	15,236,122	12,262,680
Total net assets	16,340,868	13,244,412
Total liabilities and net assets	<u>\$ 18,498,579</u>	<u>\$ 15,124,863</u>

See accompanying notes and auditor's report.

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**STATEMENT OF ACTIVITIES**

**Year ended December 31, 2019**

	Without donor restrictions	With donor restrictions	Total
<b>Revenue and support</b>			
Contributions	\$ 119,556	1,381,244	\$ 1,500,800
Rental income	26,184	-	26,184
Grants	20,000	-	20,000
Interest and dividends	6,670	367,631	374,301
Realized and unrealized gain (loss) - net	35,172	2,186,485	2,221,657
Student loans receivable allowance adjustment	24,971	-	24,971
Net assets released from restrictions	961,918	(961,918)	-
Total revenue and support	1,194,471	2,973,442	4,167,913
<b>Expenses (see statement)</b>			
Program services	945,268	-	945,268
Supporting activities:			
Management and general	112,980	-	112,980
Fundraising	13,209	-	13,209
Total program services and supporting activities expenses	1,071,457	-	1,071,457
<b>Change in net assets</b>	123,014	2,973,442	3,096,456
<b>Net assets - beginning of year</b>	981,732	12,262,680	13,244,412
<b>Net assets - end of year</b>	<u>\$ 1,104,746</u>	<u>\$ 15,236,122</u>	<u>\$ 16,340,868</u>

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**STATEMENT OF FUNCTIONAL EXPENSES**

**Year Ended December 31, 2019**

	<u>Program Services</u>	<u>General and Administrative</u>	<u>Fundraising</u>	<u>Total</u>
<b>Expenses</b>				
Grants and beneficiary distributions	\$ 474,641	\$ -	\$ -	\$ 474,641
Scholarships	275,553	-	-	275,553
Salaries and wages	103,153	46,630	9,504	159,287
Investment fees	51,902	-	-	51,902
Payroll taxes and related expense	8,239	3,712	763	12,714
Office expense and support	8,217	3,702	761	12,680
Printing and marketing	6,168	2,780	571	9,519
Utilities	4,966	2,238	460	7,664
Maintenance and repairs	-	6,546	-	6,546
Contract services	3,951	1,780	366	6,097
Professional fees	-	5,950	-	5,950
Insurance	-	5,087	-	5,087
Travel and meetings	3,170	1,428	294	4,892
Telephone and internet	2,224	1,002	206	3,432
Staff development and training	-	2,072	-	2,072
Dues and memberships	-	2,028	-	2,028
Postage and delivery	1,310	590	121	2,021
Interest expense	1,177	531	109	1,817
Bank and merchant service fees	597	268	54	919
Taxes, licenses, and fees	-	694	-	694
 Total expenses before depreciation and amortization	 <u>945,268</u>	 <u>87,038</u>	 <u>13,209</u>	 <u>1,045,515</u>
 Depreciation and amortization	 -	 25,942	 -	 25,942
	<u><u>\$ 945,268</u></u>	<u><u>\$ 112,980</u></u>	<u><u>\$ 13,209</u></u>	<u><u>\$ 1,071,457</u></u>

See accompanying notes and auditor's report.

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**STATEMENT OF ACTIVITIES**

**Year ended December 31, 2018**

	Without donor restrictions	With donor restrictions	Total
<b>Revenue and support</b>			
Contributions	\$ 18,176	639,297	\$ 657,473
Rental income	20,542	-	20,542
Grants	17,500	-	17,500
Interest and dividends	5,628	301,363	306,991
Realized and unrealized gain (loss) - net	(17,502)	(941,502)	(959,004)
Student loans receivable allowance adjustment	14,952	-	14,952
Net assets released from restrictions	<u>1,259,550</u>	<u>(1,259,550)</u>	<u>-</u>
Total revenue and support	<u>1,318,846</u>	<u>(1,260,392)</u>	<u>58,454</u>
<b>Expenses (see statement)</b>			
Program services	1,184,565	-	1,184,565
Supporting activities:			
Management and general	109,566	-	109,566
Fundraising	13,650	-	13,650
Total program services and supporting activities expenses	<u>1,307,781</u>	<u>-</u>	<u>1,307,781</u>
Loan balance forgiven	56,571	-	56,571
<b>Change in net assets</b>	67,636	(1,260,392)	(1,192,756)
<b>Net assets - beginning of year</b>	<u>914,096</u>	<u>13,523,072</u>	<u>14,437,168</u>
<b>Net assets - end of year</b>	<u><u>\$ 981,732</u></u>	<u><u>\$ 12,262,680</u></u>	<u><u>\$ 13,244,412</u></u>

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**STATEMENT OF FUNCTIONAL EXPENSES**

**Year Ended December 31, 2018**

	<u>Program Services</u>	<u>General and Administrative</u>	<u>Fundraising</u>	<u>Total</u>
<b>Expenses</b>				
Grants and beneficiary distributions	\$ 782,572	\$ -	\$ -	\$ 782,572
Scholarships	210,909	-	-	210,909
Salaries and wages	88,544	41,006	9,284	138,834
Investment fees	60,956	-	-	60,956
Printing and marketing	8,020	3,708	842	12,570
Contract services	7,492	3,464	787	11,743
Payroll taxes and related expense	7,314	3,382	768	11,464
Office expense and support	7,091	3,279	744	11,114
Utilities	5,328	2,463	560	8,351
Professional fees	-	5,900	-	5,900
Maintenance and repairs	-	5,403	-	5,403
Dues and memberships	-	4,780	-	4,780
Insurance	-	4,574	-	4,574
Telephone and internet	2,097	970	220	3,287
Travel and meetings	1,316	609	138	2,063
Interest expense	1,293	598	136	2,027
Postage and delivery	1,192	551	125	1,868
Staff development and training	-	1,482	-	1,482
Taxes, licenses, and fees	-	729	-	729
Bank and merchant service fees	441	204	46	691
 Total expenses before depreciation and amortization	 <u>1,184,565</u>	 <u>83,102</u>	 <u>13,650</u>	 <u>1,281,317</u>
 Depreciation and amortization	 -	 26,464	 -	 26,464
	<u><u>\$ 1,184,565</u></u>	<u><u>\$ 109,566</u></u>	<u><u>\$ 13,650</u></u>	<u><u>\$ 1,307,781</u></u>



**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**STATEMENTS OF CASH FLOW**

**Year Ended December 31, 2019 and 2018**

	<b>2019</b>	<b>2018</b>
<b>Cash flows from operating activities</b>		
Change in net assets	\$ 3,096,456	\$ (1,192,756)
Adjustments to reconcile change in net assets to net cash from operating activities:		
Depreciation	25,942	26,464
Net realized and unrealized (gains) losses on investments	(2,220,662)	959,004
Student loans receivable allowance adjustment	(24,971)	(14,951)
Forgiven loan payable	-	(56,571)
Change in:		
Administrative fees receivable	(4,213)	(9,429)
Grants receivable	-	(10,000)
Promises to give	(740,738)	-
Accounts payable and accrued expenses	(5,572)	9,380
Agency endowments	<u>288,852</u>	<u>(90,803)</u>
Net cash provided by (used in) operating activities	415,094	(379,662)
<b>Cash flows from investing activities</b>		
Purchases of investments	(1,646,401)	(1,003,159)
Proceeds from sale of investments	1,161,299	1,392,875
Repayments on student loans receivable, net	<u>49,942</u>	<u>29,902</u>
Net cash provided by (used in) investing activities	(435,160)	419,618
<b>Cash flows from financing activities</b>		
Principal repayments on note payable	<u>(6,020)</u>	<u>(5,810)</u>
Net cash provided by (used in) financing activities	(6,020)	(5,810)
<b>Net change in cash</b>	(26,086)	34,146
<b>Cash and cash equivalents - beginning of year</b>	<u>81,665</u>	<u>47,519</u>
<b>Cash and cash equivalents - end of year</b>	<u><u>\$ 55,579</u></u>	<u><u>\$ 81,665</u></u>
<b>Supplemental disclosure of cash flow information</b>		
Cash paid for interest	\$ 1,817	\$ 2,026

**NOTES TO FINANCIAL STATEMENTS**

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**December 31, 2019 and 2018**

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**1. Organization and Nature of Business**

***Your Community Foundation of North Central West Virginia, Inc.*** (Foundation) was incorporated under the laws of the state of West Virginia as a not-for-profit corporation in January 2011. The Foundation was established as a community foundation to administer and invest donor funds and to assist in matching community resources with community needs. The Foundation aims to assist donors in achieving their charitable intentions through the establishment of funds and endowments that provide resources to enhance the quality of life for communities located in north central West Virginia. The Foundation's major sources of revenue and support include administrative fees charged for managing donor funds, local city and county grants, and rental income.

**2. Summary of Significant Accounting Policies**

***Basis of Accounting***

The accompanying financial statements have been prepared on the accrual basis of accounting as contemplated by generally accepted accounting principles, and accordingly, reflect all significant receivables, payables, and other liabilities.

***Basis of Presentation***

The Foundation's financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB) Codification Section 958.205 *Not-for-Profit Entities Presentation of Financial Statements* (ASC 958.205). Under ASC 958.205, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets based on the existence or absence of donor restrictions. The Foundation's net assets and changes therein are classified and reported as follows:

*Net assets without donor restrictions:* represent resources whose use is not limited or restricted by donors.

*Unrestricted:* represents net assets not limited or restricted by donors and for use in general operations.

*Board restricted:* represents net assets not limited or restricted by donors, but restricted by the board for the purpose of assuring long-term stability and sustainability, while allowing for planning and implementation of longer-term initiatives.

*Net assets with donor restrictions:* represent resources whose use is limited by donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

**NOTES TO FINANCIAL STATEMENTS**

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**December 31, 2019 and 2018**

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**2. Summary of Significant Accounting Policies (continued)**

***Basis of Presentation (continued)***

Additionally, the Foundation follows FASB Codification Section 958.605 *Not-for-Profit Entities Revenue Recognition* (ASC 958.605). In accordance with ASC 958.605, contributions received are recorded as without donor restrictions or with donor restrictions depending on the existence or nature of donor restrictions.

The Foundation possesses variance power, that is, the unilateral right to remove donor-imposed restrictions upon a gift in response to changed circumstances. This power is exercisable only in narrowly defined circumstances. Because this power is incorporated by reference in all gift instruments (fund agreements) accepted by the Foundation, the Foundation views its variance power as an explicit expression of donor intent.

The Foundation recognizes that gifts received may be subject to one or more of three types of donor-imposed restrictions: (1) contributions received with restrictions as to purpose ("purpose restriction"); (2) contributions received with a requirement that the principal of the gift be retained for a specified period of time ("time restriction"); (3) contributions received with a requirement that the principal of the gift be retained permanently ("endowment restriction"). The Foundation has determined its variance power applies to all three types of restrictions; however, the Foundation classifies gifts subject to one or more donor-imposed restrictions as net assets with donor restrictions until amounts are appropriated for use or spending, at which time the assets are reclassified as net assets without donor restrictions.

***Endowments***

**Net Asset Classification**

The Foundation follows FASB Codification Section 958.205 *Not-for-Profit Financial Statement Disclosure* and its guidance on net asset classifications and disclosures for endowment funds.

The Foundation has determined that its variance power applies to all three types of restrictions, to include endowment restrictions; however, those gifts subject to endowment restrictions have been deemed to constitute endowments funds under the Uniform Prudent Management of Institutional Funds Act as enacted by the state of West Virginia.

In 2008, West Virginia enacted a version of the Uniform Prudent Management of Institutional Funds Act (WV UPMIFA), the provisions of which apply to endowment funds existing on or established after the date of enactment. For the purposes of these financial statements, the Foundation defines an endowment fund as a fund established with the donor understanding that the principal or stated part thereof is not wholly expendable by the Foundation on a current basis. Furthermore, the Foundation has interpreted WV UPMIFA as requiring the preservation of the fair value of the original donation as of the donation date absent explicit donor stipulations to the contrary. The Foundation classifies as net assets with restrictions, the original value of the resources donated to the endowment fund as well as the remaining portion of the endowment until those amounts are appropriated for expenditure by the Foundation in a manner consistent with the standard of prudence prescribed by WV UPMIFA. Amounts appropriated for spending are classified as net assets without restrictions.

**NOTES TO FINANCIAL STATEMENTS**

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**December 31, 2019 and 2018**

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**2. Summary of Significant Accounting Policies (continued)**

***Endowments (continued)***

Net Asset Classification (continued)

From time to time, certain donor endowment funds may have fair values less than the amount of the fair value of the original donation (underwater endowments). The Foundation has interpreted WV UPMIFA to permit spending from underwater endowments in accordance with prudent measures required by law.

In accordance with WV UPMIFA, the Foundation considers the following factors in making the determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund;
- The purpose(s) of the donor-restricted endowment fund in conjunction with the Foundation's not-for-profit status;
- General economic conditions;
- The possible effect of inflation and deflation;
- The expected total return from income and the appreciation of investments;
- Other resources of the Foundation;
- The investment policies of the Foundation.

Endowment Investment Policies

The Foundation's primary investment objective is the preservation of capital in real dollar terms. Providing a predictable, stable stream of income for grant-making and operating needs, and providing for fund growth are secondary objectives.

The Finance/Investment committee (Committee) is responsible for recommending specific investment return goals for the Foundation endowment and trusts to the Board. The Committee generally expects the investment to approximate a 60/40 blend of the S&P 500 and the Barclays Aggregate Index, respectively over a three to five year market cycle. Average net return on investment should approximate widely used comparison indices as they pertain to each asset allocation class. Endowment assets are considered as two parts: an "equity fund" and a "fixed income fund"; furthermore, the endowment will be diversified both by the asset class and within asset classes. Moreover, the equity fund will allocate to managers who have distinct and complementary investment styles.

Endowment Spending Policies

The Foundation spending policy was adopted to provide a meaningful and growing payout from the endowment funds of the Foundation while preserving the value of the Foundation's assets on an inflation-adjusted basis. The spending policy's objective is to have a total draw down of no more than a predetermined percentage set by the board (4% for the year ending December 31, 2019), of a trailing 12-quarter average of the market value of each individual endowment fund. The Foundation recognizes that certain circumstances may call for a different base and/or percentage to be used. In such instances the Chairman of the Board, after consultation with the Committee, may adjust the base and/or percentage used for grant distribution. Furthermore, the amount may be increased on a given occasion providing 1) adequate funds are available and 2) the permission of the donor is granted in writing.

**NOTES TO FINANCIAL STATEMENTS**

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**December 31, 2019 and 2018**

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**2. Summary of Significant Accounting Policies (continued)**

***Contributions***

Unconditional promises to give are recognized as revenue and included in receivables in the period the promise is given. Such unconditional promises to give are recorded at net realizable value if expected to be collected in one year. Unconditional promises to give expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates. In subsequent years, amortization of the discounts is included in contribution revenue in the statement of activities.

Contributions of long-lived assets are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Contributions of long-lived assets with explicit restrictions that specify how the assets are to be used, and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations regarding how those long-lived assets are to be used, expirations of donor restrictions are reported when the donated or acquired long-lived assets are placed in service.

***Cash and Cash Equivalents***

Cash and cash equivalents consist of cash in checking accounts held in several local financial institutions. The Foundation considers all highly liquid investments with a remaining maturity date of three months or less at the time of purchase to be cash equivalents. Cash and cash equivalents held by investment managers in investment accounts are considered investments for the purposes of the cash flow statement. Cash and cash equivalents held outside of investment accounts associated with restricted contributions are included in cash and cash equivalents.

***Property and Equipment***

Purchases of property and equipment are capitalized at cost. Donated assets are capitalized at the estimated fair value at the date of receipt. The Foundation capitalizes purchased or donated property and equipment based on an assessment of the individual asset's useful life and cost or fair value. Depreciation is computed using the straight-line method over the estimated useful lives of the assets, ranging from 5 - 40 years. Non-capital expenditures for repairs and maintenance are charged to expense in the year the expense is incurred.

***Grants Receivable***

Grants receivable and the related revenues are recorded when expenses applicable to grants operating on a cost reimbursement basis have been incurred. The Foundation's grants receivable consists primarily of receivables state and federal granting agencies and are deemed fully collectible; consequently, no provision for uncollectible accounts is considered necessary.

***Administrative Fee Receivable***

The Foundation assesses each fund an administrative fee to pay for costs incurred in managing the Foundation. For financial statement purposes, the administrative fee income assessed by the Foundation is netted against the fee expense recognized by the funds. Total administrative fees assessed was \$211,163 and \$211,474 for years ending December 31, 2019 and 2018, respectively.

**NOTES TO FINANCIAL STATEMENTS**

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***December 31, 2019 and 2018***

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**2. Summary of Significant Accounting Policies (continued)**

***Income Taxes***

For Federal tax purposes the Foundation is an exempt organization under Section 501(c)(3) of the Internal Revenue Code, and was determined not to be a private foundation by the Internal Revenue Service; however, the Foundation remains subject to tax on any business income unrelated to its tax-exempt purpose.

The Foundation follows FASB Codification Section 740 *Accounting for Uncertainty in Income Taxes* (ASC 740). This guidance provides a recognition threshold and measurement process for uncertain tax positions, including any estimated penalties and interest associated with those uncertain tax positions. For the years ended December 31, 2019 and 2018 there were no uncertain tax positions requiring accrual.

The Foundation's Form 990, *Return of Organization Exempt from Income Tax* for the prior three (3) years are open to audit by the Internal Revenue Service.

***Investments***

The Foundation follows FASB Codification Section 958.320 *Not-for-Profit Entities Investments* (ASC 958.320). Under ASC 958.320, investments in mutual funds with readily determinable fair values are reported at their fair values in the statement of financial position, and unrealized gains and losses are recorded as an increase or decrease in net assets without restrictions unless their use is restricted by explicit donor stipulations. Accordingly, the Foundation has presented investments in such marketable securities and debt securities at their fair value in the statement of financial position. Realized and unrealized gains and losses are included in the accompanying statement of activities.

***Donated Services***

In accordance with ASC 905.605, donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Foundation. For the years ending December 31, 2019 and 2018 no services were received that met the criteria for recognition as donated services.

***Functional Expenses***

The cost of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Certain expenses are charged to program or supporting services as incurred, allocated expenses were charged on the basis of estimates of time and effort or other statistical bases.

**NOTES TO FINANCIAL STATEMENTS**

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**December 31, 2019 and 2018**

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**2. Summary of Significant Accounting Policies (continued)**

***Fair Value Measurements***

FASB Codification Section 825 (ASC 825) *Financial Instruments* permits an entity to elect fair value as the initial and subsequent measurement attribute for certain financial statement assets and liabilities. Entities electing the fair value option would be required to recognize changes in fair value earnings. The adjustment to reflect the difference between fair value and the carrying amount is accounted for as cumulative effect adjustment to net assets as of the date of the adoption. The adoption of this pronouncement did not have an effect on the Foundation's financial statements. The Foundation did not elect the fair value methodology permitted under ASC 825 for any financial instrument or other item that is not currently required to be measured at fair value.

FASB Codification Section 820 (ASC 820) *Fair Value Measurements and Disclosures* defines fair value, establishes a framework for measuring fair value, and expands disclosures about fair value measurements. Under ASC 820, various inputs are used in determining the fair value of assets and liabilities. These inputs are summarized in a hierarchy that segregates fair value measurement in three levels (levels 1, 2, and 3), determined by the nature of input as follows:

- Level 1 – Unadjusted quoted prices in active markets for identical assets or liabilities. An active market is a market in which transactions occur with sufficient frequency and volume to provide pricing information on an ongoing basis. A quoted market price in an active market provides the most reliable evidence of fair value.
- Level 2 – Other significant observable inputs, including quoted prices of similar securities in active markets, quoted prices for identical securities in markets that are not active, and other market-corroborated inputs.
- Level 3 – Significant unobservable inputs, including the Foundation's own assumptions in determining the fair value of investments, based on the best information available in the circumstances.

Valuation levels are not necessarily an indication of the risk associated with investing in those securities. The fair value of the Foundation's cash, receivables, and accrued expenses approximate their carrying amounts due to the short-term nature of these instruments.

***Advertising Expense***

The Foundation expenses advertising costs in the period incurred.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosures of any contingent assets and liabilities at the date of the financial statements. Such estimates also affect the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results may differ from these estimates.

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**NOTES TO FINANCIAL STATEMENTS**

**December 31, 2019 and 2018**

**2. Summary of Significant Accounting Policies (continued)**

***Reclassifications***

Certain comparative amounts have been reclassified to conform to the current year's financial statement presentation.

***Change in Accounting Principle***

In 2016, FASB issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958) – *Presentation of Financial Statements of Not-for-Profit Entities*. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The Foundation has implemented ASU 2016-14 and has adjusted the presentation in these financial statements accordingly. The ASU has been applied retrospectively to all periods presented. This application of this ASU did not effect the Foundation's net assets.

**3. Fair Value Measurements**

The following tables summarize the Foundation's fair value measurements for investments in accordance with authoritative guidance at December 31, 2019 and 2018:

	2019			
	Level 1	Level 2	Level 3	Total
Cash & equivalents	\$ 1,053,630	\$ -	\$ -	\$ 1,053,630
Bonds & debt instruments	2,033,799	-	-	2,033,799
Mutual funds	9,661,182	-	-	9,661,182
Equities	3,977,122	-	-	3,977,122
	<u>\$ 16,725,733</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,725,733</u>

	2018			
	Level 1	Level 2	Level 3	Total
Cash & equivalents	\$ 648,492	\$ -	\$ -	\$ 648,492
Bonds & debt instruments	1,608,215	-	-	1,608,215
Mutual funds	8,254,701	-	-	8,254,701
Equities	3,508,561	-	-	3,508,561
	<u>\$ 14,019,969</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,019,969</u>

Money market mutual funds are included with cash & equivalents and are valued using quoted market prices or broker-dealer quotations and are classified within Level 1 of the fair value hierarchy. Domestic and foreign equity securities and government and corporate obligations that trade on an active exchange, and mutual funds where fair value is published and is the basis for current transactions, are also classified within Level 1.



**NOTES TO FINANCIAL STATEMENTS**

**December 31, 2019 and 2018**

**4. Liquidity and Availability**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following at December 31, 2019 and 2018:

	2019	2018
Cash and cash equivalents	\$ 55,579	\$ 81,665
Included in investments	329,906	174,222
Administrative fees receivable	54,863	50,650
Grants receivable	10,000	10,000
	<u>\$ 450,348</u>	<u>\$ 316,537</u>

As part of the Foundation's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, future planned program funding allocations and other obligations come due.

**5. Concentration of Risk**

The Foundation maintains its cash accounts in financial institutions located in West Virginia. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. The Foundation's cash balances at various times throughout the year may be in excess of amounts insured; however, the Foundation monitors its cash balances thereby mitigating its exposure to concentrations of credit risk.

Foundation assets are invested in publicly traded mutual funds, corporate stocks, and bond issues which are affected by market conditions.

**6. Accrued Compensated Absences**

In accordance with FASB Codification Section 710 *Compensation*, amounts accrued for future absences include amounts that are attributable to the employees' services already rendered, and only amounts that may be carried forward to periods subsequent to that in which they were earned. The Foundation does not provide for carry forward of unused compensated absences, accordingly, no amounts for compensated absences were included in these financial statements.

**7. Student Loans Receivable**

During the year ending December 31, 2016, in accordance with certain court adjudicated orders, the assets from a charitable education trust were contributed to the Foundation for the purpose of providing scholarships. A portion of these assets were in the form of student loan receivables. The Foundation evaluated the student loan balances and established an allowance to present student loans receivable at the amount the Foundation expects to collect.

**8. Lease (as Lessor)**

The Foundation rents office space under several month-to-month lease agreements. Rental income related to these agreements was \$26,184 and \$20,542 for years ending December 31, 2019 and 2018, respectively.

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**NOTES TO FINANCIAL STATEMENTS**

**December 31, 2019 and 2018**

**9. Agency Endowments**

In accordance with FASB Codification Section 958.605 *Transfers of Assets to a Not-for-Profit Entity* (ASC 958.605), when the Foundation accepts funds from a not-for-profit entity that specifies itself as the recipient of those funds (Agency Endowments), such funds are not included as a component of Foundation net assets. Agency Endowments, held for the benefit of the transferring not-for-profit entity are reported as liabilities and included with investments on the Foundation's statement of financial position.

Total agency endowments, carried at fair value, were as follows at December 31:

2019	2018
<u>\$ 2,100,753</u>	<u>\$ 1,811,901</u>

**10. Investments**

The majority of individual fund assets are invested jointly in a pooled account, with each fund's beneficial interest in the pooled account determined using the "units of participation" method based on the fair value of the underlying assets. Investments were comprised of the following at December 31, 2019 and 2018:

	2019		
	Cost	Fair Value (Carrying Value)	Cumulative Net Unrealized Gains / (Losses)
Cash & equivalents	\$ 1,053,630	\$ 1,053,630	\$ -
Bonds & debt instruments	1,942,889	2,033,799	90,910
Mutual funds	9,135,017	9,661,182	526,165
Equities	3,522,735	3,977,122	454,387
	<u>\$ 15,654,271</u>	<u>\$ 16,725,733</u>	<u>\$ 1,071,462</u>

  

	2018		
	Cost	Fair Value (Carrying Value)	Cumulative Net Unrealized Gains / (Losses)
Cash & equivalents	\$ 648,492	\$ 648,492	\$ -
Bonds & debt instruments	1,610,932	1,608,215	(2,717)
Mutual funds	9,192,120	8,254,701	(937,419)
Equities	4,095,399	3,508,561	(586,838)
	<u>\$ 15,546,943</u>	<u>\$ 14,019,969</u>	<u>\$ (1,526,974)</u>

Interest and dividend income is recorded when earned. Realized gains and losses are recorded as the difference between historical cost and fair value when an investment is sold. Unrealized gains and losses are recorded as the change in fair value of investments.

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**NOTES TO FINANCIAL STATEMENTS**

**December 31, 2019 and 2018**

**10. Investments (continued)**

For the years ended December 31, 2019 and 2018, investment return and classification in the statement of activities are summarized as follows:

	2019		
	Net assets without donor restrictions	Net assets With donor restrictions	Total
Interest and dividends	\$ 6,001	\$ 368,300	\$ 374,301
Net realized and unrealized gains (losses)	35,172	2,186,485	2,221,657
	<u>\$ 41,173</u>	<u>\$ 2,554,785</u>	<u>\$ 2,595,958</u>

  

	2018		
	Net assets without donor restrictions	Net assets With donor restrictions	Total
Interest and dividends	\$ 5,628	\$ 301,363	\$ 306,991
Net realized and unrealized gains (losses)	(17,502)	(941,502)	(959,004)
	<u>\$ (11,874)</u>	<u>\$ (640,139)</u>	<u>\$ (652,013)</u>

**11. Promises to Give**

Unconditional promises to give are estimated to be collected as follows at December 31, 2019:

Within one year	\$ -
In one to five years	346,866
Over five years	<u>500,000</u>
	846,866
Less discount (1.5%) to net present value	<u>(106,120)</u>
	<u>\$ 740,746</u>

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**NOTES TO FINANCIAL STATEMENTS**

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***December 31, 2019 and 2018***

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**12. Note Payable**

During year ended December 31, 2016, the Foundation assumed an unsecured note payable to pay for various building repairs and maintenance. The note calls for monthly payments of approximately \$653, including interest at 3.5%, due in 2026.

The Foundation's approximate annual principal repayments on this note are as follows for years ending December 31:

2020	\$	6,257
2021		6,479
2022		6,710
2023		6,948
2024		7,195
Thereafter		14,400
	\$	<u>47,989</u>

**13. Endowment Funds**

The Financial Accounting Standards Board (FASB) defines an endowment as "an established fund of cash, securities, or other assets to provide income for the maintenance of a not-for-profit organization.

For the purposes of these financial statements, the Foundation has expanded this definition to include other organizations or individuals who have established funds dedicated to building funds for perpetuity. Endowment funds by net asset classification and changes therein for the years ended December 31, 2019 and 2018 are reflected below.

	<u>2019</u>	<u>2018</u>
Endowments – beginning of year	\$ 7,678,992	\$ 8,393,977
Endowment activity:		
Contributions	230,887	82,889
Interest and dividends	159,310	184,987
Net realized gains (losses)	(132,706)	1,873,460
Net unrealized gains (losses)	1,537,369	(2,463,989)
Investment fees	(48,502)	(48,112)
Amount appropriated for expenditure	(430,267)	(344,220)
Endowments – end of year	<u>\$ 8,995,083</u>	<u>\$ 7,678,992</u>

**YOUR COMMUNITY FOUNDATION OF NORTH CENTRAL WEST VIRGINIA, INC.**

**NOTES TO FINANCIAL STATEMENTS**

**December 31, 2019 and 2018**

**14. Net Assets with Donor Restrictions**

Net assets with donor restrictions consisted of the following amounts, restricted for the following broadly defined purposes, or to be received over time, at December 31, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Purpose restricted:		
Education and scholarships	\$ 7,897,965	\$ 6,737,380
Arts, cultural, and historical	2,081,551	1,742,192
Community development	1,721,524	1,477,485
Health and social services	1,635,022	1,380,197
Multiple purposes	775,756	341,376
Sports and recreation	623,439	529,420
Animal Welfare	64,727	54,630
Time restricted		
Promises to give	<u>740,738</u>	<u>-</u>
	<u>\$ 15,540,722</u>	<u>\$ 12,262,680</u>

**15. Correction of an Error**

The Foundation has restated certain balances of its previously issued financial statements to accurately account for a contribution in transit that was inadvertently omitted from the Foundation's prior year statements. Accordingly, a prior period adjustment has been recorded to correct the error. The effects of this adjustment on December 31, 2018 balances are as follows:

	<u>As originally presented December 31, 2018</u>	<u>Change</u>	<u>Restated December 31, 2018</u>
Statement of Financial Position:			
Cash	\$ 55,531	26,134	\$ 81,665
Net Assets with donor restrictions	\$ 12,236,546	26,134	\$ 12,262,680
Statement of Activities:			
Contributions	\$ 631,339	26,134	\$ 657,473
Total Change in Net Assets	\$ (1,218,890)	26,134	\$ (1,192,756)

**NOTES TO FINANCIAL STATEMENTS**

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***December 31, 2019 and 2018***

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**16. Subsequent Events**

FASB Codification Section 855 *Subsequent Events* (ASC 855) establishes general accounting for and disclosures of events that occur after the balance sheet date but before financial statements are issued or available to be issued. ASC 855 requires the disclosure of the date through which an entity has evaluated subsequent events and the basis for that date. In preparing these financial statements, the Foundation has evaluated transactions for potential recognition or disclosure through August 11, 2020, the date the financial statements were available to be issued. During this period no material subsequent events were noted that require recognition or disclosure under ASC 855.

The Foundation's operations may be affected by the recent and ongoing outbreak of the coronavirus disease 2019 (COVID-19) which was declared a pandemic by the World Health Organization in March 2020. The ultimate disruption which may be caused by the outbreak is uncertain; however, it may result in a material adverse impact on the Foundation's financial position, operations, and cash flows. Possible effects may include a disruption to the Foundation's general contributions, rental income, and receipts on student loans and pledge receivable.