

Women's Giving Circle

-Empowering Women Through Philanthropy-

A Fund of Your Community Foundation for North Central West Virginia

Grant Application Instructions

The Women's Giving Circle, a component fund of Your Community Foundation for North Central West Virginia, welcomes grant applications for organizations in Monongalia County in West Virginia that are addressing one or more of the following needs of women in our community:

- Increasing life skills of women and girls through education, economic empowerment, physical and mental health, and strategies for prevention of violence and crime
- Encouraging the healthy development of girls
- Promoting gender equity in our community

Grant applications are due by 5:00 p.m. October 15th, 2015 at the Your Community Foundation office, 111 High Street, Morgantown, WV 26505. Late grant applications will not be considered. The grants decision process can last up to 60 days, so applicants should keep this in mind when proposing projects with timing issues. All applicants will be notified if they have been awarded a grant or not.

All applicant organizations must be qualified 501-C-3 organizations in good standing with the IRS at the time of application.

This application is available electronically at www.ycfwv.org under community grants.

For questions, please contact Your Community Foundation at 304-296-3433 or e-mail womensgivingcircleofncwv@gmail.com .

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GRANT APPLICATION

Organization Name: _____

Address: _____

City, State, Zip: _____

CEO/President/Executive Director: _____

Contact Person: _____ Phone: _____

Contact Person Email: _____

Grant Amount Requested: _____

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1. Please provide a brief profile of the organization.

 2. Please provide a brief description for the project, including how it fits the criteria of the Women's Giving Circle Focus Areas.

 3. What are the projects goals and expected outcomes? How will this be measured?

 4. What are the major activities that will achieve the projects goals?

 5. What is the target population for the project? How many women or girls are expected to be affected by the project?

6. Project Budget. Explain how grant funds will be utilized. Be sure to include any in-kind or match that will be provided.

7. If other organizations are collaborating on this project, provide a description of the collaboration here.

8. Have you requested and/or received funding from another organization or foundation for this project?

9. Do you envision this project as a continuing, long-term project with future financial needs? If yes, how do you plan to fund it in the future?

Required Attachments:

1. Copy of the Organization's IRS Determination Letter
2. List of the Organization's Board of Trustees/Directors
3. The Organization's Annual Operating Budget
4. Most recent audited financial statements or Form 990
5. A board resolution approving the application, signed by the organization's president or secretary

Reporting Requirements:

1. Report on how project outcomes will be measured
2. Progress report to be submitted by June 30, 2016, including expended funds from this grant
3. Up-date of progress report due September 1, 2016